

TRUSTEE'S REPORT OF AUDIT of

Department offo	(District/County Council/Post No.)				
FISCAL QUARTERS:	Jan 1 to March 31	Apr1 to June 30	July 1 to Sep	t. 30 Oct 1	to Dec. 31
FUNDS (Liquid Assets)		11. Net Cash Balances at Beginning of Quarter	12. Receipts During Quarter	13.Expenditures	14. Net Cash Balances at End of Quarter
1. Post General Fund		Quarto.			<u> </u>
2. Post Relief Fund (Poppy Profits, Donations	•				
3. Post Home or Building Fund (incl. Savings	but not real estate or CDs)			
4. Post Canteen or Club Fund 5.					
6.					
7.					
8.					
9. Cash on Hand (to include ATMs)					
10. Bonds, Stocks, Mutual Funds and other lie	guid assets not incl. above				
	15. TOTAL	İ			
				1	
16. OPERATIONS		17 F	RECONCILIAT	TON OF FUND) BALANCE
Have required payroll deductions been made?	Yes No]	LCONCILIAI		
Have Payments been made to the proper State		All Checking Account Balances \$			\$
and Federal agencies this quarter?	Yes No	Les	Less Outstanding Checks \$		\$
Have sales taxes been collected and paid?	Yes No	Actual Balance \$			\$
Are club employees bonded?	Yes No	Savings Account Balance \$			\$
Amount of outstanding bills	\$	Cash on	Cash on Hand \$		
Value of Real Estate	\$	Total	Total \$		
Amount of liability insurance	\$	Bonds, S	Bonds, Stocks, other Liquid Assets \$		
Owed on Mortgages and Loans	\$	Grand Total (Minimum Amount of QM Bond) \$			<u></u>
Value of Personal Property	\$		car (riminam rane	and or Qi i bona)	<u> </u>
Amount of Property Insurance	\$				
Non-Liquid Assets (CDs, Trusts, etc.)	\$				
18. TRUSTE	ES' AND COMMA		RTIFICATE (OF AUDIT	
This is to cortify that we (or qualified accounts	ents) have audited the boo			Quartermaster of	
This is to certify that we (or qualified accounta			ine Aujutant and	Quartermaster of	
in accordance of the National By-Laws and tha	for the Fisca		thereof to the box	et of our knowledge	ne and holiof
Vouchers and Checks have been examined and	•		mereor to the bes	st of our knowled	ge and belief. I
Quartermaster	ster				Trustee
Post		Signed			Trustee
Address					
This is to certify that the Office of the Quarter	master is bonded with			In	the amount
of \$until	and that this A	audit is correctly m	ade out to the be	st of my knowled	ge and belief.
		•		•	-